Dear Parents/Guardians and Students,

Hello and welcome to 7th grade! We’re very much looking forward to this school year. For your convenience, we consolidated the following Team 7 information on this document.

**General Information**

**Google Classroom:**
- Each teacher will have a Google Classroom for each period they teach which will be used to disseminate information and assignments, manage meetings, and facilitate instruction.

- Emails have been sent to all students inviting them to join each of the Google Classrooms.

- Students can also access our classrooms from their chromebooks at classroom.google.com (click here).

- Parents/guardians are invited to join these Classrooms to receive regular updates.

- The following video gives an overview of Google Classroom. Click here for link.

**Daily Procedures:**
- Students are expected to log on to Google Classroom at the beginning of their scheduled class and join the Google Meet. The link can be found in the banner of the respective classroom and will only be active during class time.

  Check out this screenshot below:

  Go to Google Classroom. The meet link under the class code. Join by clicking the little camera.
- Once students join the Google Meet they are expected to be physically present during the entire duration of direct instruction of the daily lesson.

- For content based classes (ELA, Math, Science, and Social Studies), synchronous instruction will occur for approximately 15 minutes at the beginning of the class period.

- Synchronous/asynchronous instruction will continue for the remainder of the class period.

- Teachers will remain in the Google Meet for the duration of the class period to provide support as needed.

**Work Expectation:**

- Students are expected to complete all assigned work.

- Work will be posted on Google Classroom as well as the Homework page. [Click here to access the Homework Page.](#)

We look forward to a great school year. We hope to see you soon.

Thank you,

Team 7

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