Elm Drive Elementary

October 28, 2020

Important Hybrid Return to School Information

**Elementary Student Schedule**

Bus arrival and Student Drop off begins at 8:45
Instructional In Person School day begins at 8:55
Instructional In Person School Day ends at 2:55
Parent Pick up and Bus Dismissal begins at 3:00

**If a student arrives at the building by bus without a completed survey, they must be evaluated for COVID-19 symptoms. If a student presents with COVID-19 symptoms, they will be placed in the school’s isolation room which is monitored by a staff member. Their family will be contacted immediately and be required to pick up the student within thirty minutes. If the student does not present with any COVID-19 symptoms, they will be placed in a separate area until their families can complete the screener.**

For those of you choosing to drive your students to and from school please follow the directions below.

**Student Morning Drop Off (You will remain in your vehicle during this process)**

Enter Elm Drive from Maple Avenue (past the tennis courts) and proceed down Elm Drive until you see the first entrance to our school on your left.

Use that entrance to drive into the side parking lot. There you will follow a traffic pattern designated with cones towards our side entrance door. You will not exit your car during this time.

You will be greeted by a staff member who will help your student enter the building.

**If you arrive without completing your daily Covid screener online, you will be asked to park and fill it out with your mobile device or with pen and paper before we can admit your student into the building.**

Exit the parking lot the same way you entered using our first entrance. Do not turn left into the bus lane. Proceed back around Elm Drive and enter onto Maple Avenue (past the tennis courts).
Student Afternoon Pick Up (You will remain in your vehicle during this process)
Student Pick up will occur in the same manner. Upon arrival at our school, please have your student’s name and teacher written in large print on paper so that our greeters can relay that information to our staff who are supervising those students in our all purpose room. This will expedite student pick up and ensure all students are returned to their families in a safe and organized manner without adults having to exit their vehicles. Please review the map below and if you have any questions about arrival and dismissal, please contact our main office.

Recess, Lunch, and Specials FAQs

Recess
Students will use our playground areas for recess. They will travel to our playground areas with their teachers and only one class will be permitted in one playground area at a single time. Students will wash their hands prior to recess and when returning to the classroom after recess. Social distancing precautions will be in place throughout recess and students will be required to wear their masks, even while outside during this time.

Lunch
Lunch will take place in the classroom. Students will wash hands before and after lunch and be able to take their masks off while eating. Weather permitting, students will be brought outside for a short additional recess after they have finished eating their lunch. During this time, we will be able to clean any surfaces used for lunch. If there is inclement weather, students can be brought to another location during this brief time, such as the All Purpose Room. Social distancing precautions will be in place throughout this “recess” and students will also be required to wear their masks, even while outside during this time.
**Specials**
When physically in school, students will actively participate in Library, Art, Music, and P.E. When remote, students will have an asynchronous special online. Each classroom will follow a 6-day cycle for specials that is specific to that cohort of students. That information will be provided by your classroom teacher. We will begin the month of November with our Special Teachers pushing into our general education classrooms. When we feel we can safely manage students and staff transitioning into Special Area classrooms, we will notify families and begin to make that change in our school’s daily routine.

**Masks and Handwashing**
Students and staff are required to wear masks at all times while at school. There are two exceptions: A teacher directed “mask break” in which the students can take off their masks while independently working quietly or while eating and drinking. Handwashing is one of the simplest ways to mitigate the spread of germs and viruses. Our staff is dedicated to ensuring students adopt this practice of frequent hand washing multiple times a day. We are fortunate at Elm Drive to have sinks and bathrooms in each of our classrooms for our small cohorts of students to use. There will also be hand sanitizer stationed in different locations throughout the building.

**This will be an on-going process...**
You may have many questions remaining after reading all of this information and that is O.K.! Feel free to reach out to your child’s teacher or our main office with any of your questions or concerns. We are happy to talk and provide as much clarity and reassurance as possible.

**In Closing...**

Thank you for your time, patience, and feedback. It has been a true team effort to “make this work” for our students in the safest and most educationally sound way. We are all very excited to have our students back in our school, learning with one another, laughing together, and making new friends!
See you next week!

- Michael Setaro, Principal of Elm Drive